



**PALOS TOWNSHIP  
GENERAL MEETING  
10832 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

**February 11, 2016 - 6:30 PM**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Prior Meeting's Minutes
5. Citizens wishing to address the Board
6. Special Presentations / Communications (If Any)
7. Reports of Officials
  - a. Supervisor/Treasurer
    1. Engagement Letter for Audit
  - b. Clerk
    1. Current Press Releases
    2. Notes from TOCC Clerk's Division Meeting
    3. TOI Topics Day Registration, Bus, Payment
8. Attorney's Report
9. Reports of Standing Committees
  - a. Finance and Administration - Trustee Woods
    1. Approval of Financial Matters / Bills
    2. Property Tax Collection Report
  - b. Policy and Personnel - Supervisor Schumann
    1. Podiatry Hire and Salary
    2. Adopt 2016-2017 Salary Schedule

c. Technology, Automation and Information - Trustee Riley

1. Network Infrastructure/Cabling

2. Internet Service Provider for Township Hall

d. Buildings and Grounds - Trustee Jeanes

e. Public Services and Health - Trustee Brannigan

1. Health Service Report - January 2016

10. Unfinished Business

11. New Business

12. Executive Session (If determined necessary)

13. Adjournment

## **Notes from TOCC Clerk's Division Meeting**

**February 4, 2016**

It was announced that the TOI Clerk's Division is researching the certification of township clerks.

The TOCC Clerk's Division donated \$150.00 to Deerfield Township for their food pantry which was basically destroyed in a flood recently.

There are 1,200 high school judges trained to date. David Orr's office is still in need of judges. Please let residents and organizations know.

Some counties have already opened up early voting for the Presidential Primary.

All residents who are registering to vote must show two forms of ID on election day and at the township or any other designated registration place.

The pre-election mailer will be delivered the last few days of February to March 2, 2016.

Clerk David Orr's website is up to date.

May 12 2016, is the date for the Attorney's Seminar in Bloomington, Illinois. It is recommended that Township officials attend. It is not just for attorneys.

The TOI/TOCC sponsored bus will stop at Schaumburg Township and Lemont Township on April 6th, 2016, for 2016 Topics Day.

Jane Nolan

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**From:** Pam Butler [pam@toi.org]  
**Sent:** Friday, February 05, 2016 12:19 PM  
**Subject:** Township Topics Day Bus Trip  
**Attachments:** 2016 Topics Day Flyer-Registration Form.doc; TAKE THE TOWNSHIP GOVERNMENT EXPRESS BUS TO SPRINGFIELD.doc



Contact Us |



**Memo To:** Township Officials of Cook County  
**From:** Jerry B. Crabtree, Associate Director/Education Coordinator  
**Date:** February 5, 2016  
**Re:** Topics Day – Bus Trip

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We are excited to provide a “Express Bus Trip” for Cook County Township Officials to Township Topics Day in Springfield! The trip is being sponsored by Township Officials of Illinois and Township Officials of Cook County.

The cost of the trip is \$115.00 per person and includes transportation and your registration to Topics Day. Guest speaker for the Topics Day Luncheon will be State Treasurer Mike Frerichs.

Details of the trip are included on the attached registration form(s).

Sit back, relax and join us for the Township Topics Day event. Township Officials need to be heard in Springfield!!

If you have any questions or comments concerning this trip, please contact

me toll free at 866.897.4688 or [jerry@toi.org](mailto:jerry@toi.org)

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To unsubscribe, [click here](#).



# 34<sup>th</sup> Annual TOWNSHIP TOPICS DAY



It's time to join forces in Springfield for the Township Officials of Illinois' 34<sup>th</sup> Annual Topics Day. TOI invites you to become a part of our legislative team, and we need you to be present on this very important day for townships at the Statehouse. Township Topics Day allows township officials from throughout the state to meet with their legislators and others in the State Capitol to discuss matters that directly affect township government. We encourage you to call your legislators prior to April 6<sup>th</sup> to set up an appointment so you will have a better chance of talking with them when in Springfield. You will be given TOI's legislative agenda that includes bills of interest that you may share with your legislators. We urge you to make use of the afternoon to help make townships visible!

**When: Wednesday, April 6, 2016 – beginning at 11:30 am**  
**Where: Day begins at the President Abraham Lincoln Hotel**  
**(downtown Springfield at 701 East Adams Street)**  
**Registration for the day: \$75**

Topics Day 2016 begins at the President Abraham Lincoln Hotel, Presidential Ballroom where township officials will learn about upcoming legislation impacting township government. Lunch is provided and then officials are shuttled to the Statehouse to meet with their legislators face to face. The day concludes with a legislative reception from 5 pm to 7 pm at the Illinois State Library, Second & Monroe Streets.

*Registration is \$75 per person which includes the day's activities, handouts, lunch and the reception. All attendees (lunch and reception) must pay registration fee. If you wish to purchase a non-township official guest registration for your spouse/guest which includes just the lunch and reception, the fee is \$55.00. Non-township officials will receive a name badge that must be worn to attend the functions. No refunds for cancellations after March 30th and no walk-in registrations accepted on April 6<sup>th</sup>.*

TOI has a limited number of hotel rooms available at the President Abraham Lincoln Hotel for the nights of April 5 & 6. You can reserve a room at a special rate of \$112. Parking: \$.75 per hour or \$7 per day. Parking charge may not be added to hotel room charges and must be paid when exiting the parking garage. Valet parking is \$13 per day with in/out privileges for overnight hotel guests and may be placed on hotel room charges. Reservations may be made by telephoning the hotel directly at (217) 544-8800 or 866-788-1860 no later than March 15. **Please give them the code TOI when registering with the hotel; this ensures you the special rate. Of \$112.**

Please complete and mail the form below indicating who from your township will attend TOI's 34<sup>th</sup> Annual Topics Day on Wednesday, April 6. **Deadline to register is March 31, 2016.**

Name	Twp./Co.	E-Mail	Township Office Held
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**PLEASE MAIL TO:**  
**Township Officials of Illinois – TOPICS DAY**  
**3217 Northfield Dr.**  
**Springfield, Illinois 62702**



# TAKE THE TOWNSHIP GOVERNMENT EXPRESS BUS TO SPRINGFIELD

TOWNSHIP OFFICIALS OF ILLINOIS and TOWNSHIP OFFICIALS OF COOK COUNTY

SPONSORED BUS TRIP TO TOPICS DAY



**APRIL 6, 2016**

**Fee is \$115.00 per person includes transportation and registration for TOPICS DAY**

## TRIP SCHEDULE

- **7:30 AM Northern Cook County Pick Up (please arrive early)**
- Schaumburg Township Office, 1 Illinois Boulevard, Hoffman Estates
- **8:00AM Southern Cook County Pick UP (please arrive early)**
- Lemont Township Center, 16300 Alba Street, Lemont Illinois
- **6:45PM Pick up at Legislative Reception (Illinois State Library)**
- **7:00 Returning to Cook County**

RSVP and Payment IS REQUIRED BY Friday, March 25, 2016. Please complete the following:

Name: \_\_\_\_\_ Township: \_\_\_\_\_

Phone Number: \_\_\_\_\_

*Disclaimer: TOI reserves the right to cancel due to lack of participation*

	<b>TOWN FUND</b>		<b>GA FUND</b>		<b>ROAD AND BRIDGE FUND</b>	
	<b>2014 -2015</b>	<b>2015 - 2016</b>	<b>2014 -2015</b>	<b>2015 - 2016</b>	<b>2014 -2015</b>	<b>2015 - 2016</b>
April	4,739.52	13,179.11	400.17	1,247.25	2,957.46	7,951.60
May	4,389.71	4,144.38	375.90	392.45	2,727.95	2,465.46
June	-	870.65	-	77.60	-	460.53
July	158,372.95	139,912.84	18,280.80	19,619.75	85,317.78	95,879.75
August	214,703.11	241,071.06	17,432.78	25,574.93	131,033.73	151,983.28
September	15,557.45	17,387.66	1,440.15	1,814.51	9,444.04	10,728.64
October	2,734.14	573.24	258.96	82.51	1,643.89	468.96
November	3,255.45	2,259.28	307.89	265.36	2,076.01	1,400.08
December	3,239.08	3,990.64	306.81	427.12	1,941.83	2,471.11
January	1,174.69	2,204.40	106.84	241.37	699.77	1,382.76
February	154,590.65		14,722.49		94,602.70	
March	270,040.32		25,711.89		165,011.84	
	<b>832,797.07</b>	<b>425,593.26</b>	<b>79,344.68</b>	<b>49,742.85</b>	<b>237,142.69</b>	<b>275,192.17</b>
<b>April - January</b>	<b>408,166.10</b>	<b>425,593.26</b> <b>4.27%</b>	<b>38,910.30</b>	<b>49,742.85</b> <b>27.84%</b>	<b>237,842.46</b>	<b>275,192.17</b> <b>15.70%</b>



Month: January 2016

# Health Service Monthly Fee Summary

1

Date		Physical		Sick Visit		Immunization		TB Test		Other Shots		FBS		PG		Strep Screen		Daily Total
		#	\$	#	\$	#	\$	#	\$	#	\$	#	\$	#	\$	#	\$	
01/01/16	Res		\$ -		\$ -		\$ -	0	\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
	Non		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
01/02/16	Res	0	\$ -		\$ -	0	\$ -		\$ -		\$ -		\$ -		\$ -	0	\$ -	\$ -
	Non		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
01/03/16	Res	0	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
	Non		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
01/04/16	Res	0	\$ -	1	\$ 20	2	\$ 20		\$ -		\$ -	1	\$ 5		\$ -	0	\$ -	\$ 45
	Non		\$ -		\$ -	1	\$ 20		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 20
01/05/16	Res		\$ -		\$ -	4	\$ 40	2	\$ 20		\$ -		\$ -		\$ -		\$ -	\$ 60
	Non		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
01/06/16	Res		\$ -		\$ -	1	\$ 10	2	\$ 20		\$ -		\$ -		\$ -		\$ -	\$ 30
	Non		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
01/07/16	Res	2	\$ 50		\$ -	4	\$ 40		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 90
	Non	1	\$ 40	1	\$ 30	2	\$ 40		\$ -		\$ -		\$ -		\$ -	1	\$ 30	\$ 140
01/08/16	Res	1	\$ 25	4	\$ 80		\$ -	4	\$ 40		\$ -	4	\$ 20		\$ -	0	\$ -	\$ 165
	Non		\$ -		\$ -		\$ -	0	\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
01/09/16	Res	0	\$ -		\$ -		\$ -	0	\$ -	0	\$ -		\$ -		\$ -		\$ -	\$ -
	Non		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
01/10/16	Res		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
	Non		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
01/11/16	Res	2	\$ 50	3	\$ 60	10	\$ 100		\$ -		\$ -	1	\$ 5		\$ -		\$ -	\$ 215
	Non		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
01/12/16	Res	2	\$ 50	2	\$ 40	6	\$ 60	2	\$ 20		\$ -		\$ -		\$ -	1	\$ 25	\$ 195
	Non		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
01/13/16	Res	1	\$ 25	1	\$ 20	3	\$ 30		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 75
	Non		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
01/14/16	Res	0	\$ -	1	\$ 20		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 20
	Non		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
01/15/16	Res		\$ -	2	\$ 40		\$ -		\$ -		\$ -	1	\$ 5		\$ -		\$ -	\$ 45
	Non		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -

[illegible]

# CHOLESTEROL SUMMARY

2016

Month		Total Cholesterol		Cholestech		HA1C		Monthly Total	
		#	\$	#	\$	#	\$		
January	Res	2	\$ 30	2	\$ 80	1	\$ 15	\$ 125	\$ 125
	Non		\$ -		\$ -		\$ -	\$ -	
February	Res		\$ -		\$ -		\$ -	\$ -	
	Non		\$ -		\$ -		\$ -	\$ -	
March	Res		\$ -		\$ -		\$ -	\$ -	\$ -
	Non		\$ -		\$ -		\$ -	\$ -	
April	Res		\$ -		\$ -		\$ -	\$ -	\$ -
	Non		\$ -		\$ -		\$ -	\$ -	
May	Res		\$ -		\$ -		\$ -	\$ -	\$ -
	Non		\$ -		\$ -		\$ -	\$ -	
June	Res	0	\$ -	0	\$ -	0	\$ -	\$ -	\$ -
	Non		\$ -		\$ -	0	\$ -	\$ -	
July	Res	0	\$ -	0	\$ -	0	\$ -	\$ -	\$ -
	Non		\$ -		\$ -	0	\$ -	\$ -	
August	Res		\$ -		\$ -		\$ -	\$ -	\$ -
	Non		\$ -		\$ -		\$ -	\$ -	
September	Res		\$ -		\$ -		\$ -	\$ -	\$ -
	Non		\$ -		\$ -		\$ -	\$ -	
October	Res		\$ -		\$ -		\$ -	\$ -	\$ -
	Non		\$ -		\$ -		\$ -	\$ -	
November	Res		\$ -		\$ -		\$ -	\$ -	\$ -
	Non		\$ -		\$ -		\$ -	\$ -	
December	Res		\$ -		\$ -		\$ -	\$ -	\$ -
	Non		\$ -		\$ -		\$ -	\$ -	
Additional	Res		\$ -		\$ -		\$ -	\$ -	\$ -
	Non		\$ -		\$ -		\$ -	\$ -	
									\$ 125
TOTALS		2	\$ 30	2	\$ 80	1	\$ 15	11	\$ 125